

STATEMENT OF ASSETS & LIABILITIES

PLEASE USE THIS FORM AS A GUIDE IF YOUR ORGANISATION DOES NOT PREPARE A BALANCE SHEET OR EQUIVALENT. LIST ALL ASSET AND LIABILITY DETAILS RELATING TO YOUR ORGANISATION.

IF YOU NEED MORE SPACE PLEASE USE THE SAME FORMAT, HOWEVER PLEASE LIMIT TO TWO (2) A4 PAGES.

ORGANISATION: _____ **STATEMENT OF POSITION AS AT:** _____ (DATE)

ASSETS	AMOUNT
Float / Petty Cash	
Cash at Bank	
Term Deposit	
Accounts Receivable / Prepayments	
Stock	
Equipment	
Motor Vehicle less Depreciation	
Land	
Buildings	
Other	
TOTAL ASSETS (A)	\$

LIABILITIES	AMOUNT
Prepaid Memberships	
Accounts Payable	
Credit Card / Overdraft	
Loan / Equipment Loan	
Other Funding - please specify	
TOTAL LIABILITIES (B)	\$

NET ASSETS (A) - (B)	\$
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EQUITY	AMOUNT
Current Year Earnings	
Retained Equity	
TOTAL EQUITY (C) = (A) - (B)	\$

Declaration: We declare that the information provided in this statement and any attachments is to the best of our knowledge true, correct and discloses an estimate as accurate as possible as to the Assets and Liabilities of our Organisation.

NAME

POSITION HELD

SIGNATURE

DATE

NAME

POSITION HELD

SIGNATURE

DATE